R.F. Downey School Council Meeting

Monday, November 25, 2019

**Minutes**

**Members Present:** Barb Bloom, Adam Brand, Heather Brand, Kelly Grant, Aaron Huizinga, Tracey Johnston, Becky Smith

**Regrets:** Debbie Halstead

**Guest**:

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| **Agenda Item** | **Decision/Action Taken** | **Person(s)**  **Responsible** |
| Welcome and  introductions | Call to order at 6:30pm | Kelly Grant |
| Review and approval of  agenda | Aaron moved that the Agenda be accepted. Becky seconded the motion. CARRIED | Kelly Grant |
| Approval of Minutes | Heather moved that the Agenda be accepted. Aaron seconded the motion. CARRIED | Kelly Grant |
| Council Chair Report | Nothing to report except bookfair and raffle basket update under business arising. | Kelly Grant |
| Financial Update | Budget – we are not sure of fundraising capability for this year, so we are going to tighten up the budget where possible, and can always allocate more funds later if they are available.  Festive lunch - $500  Grade 6 leaving ceremony - $500  Fundraising support - $100  Babysitting (6 meetings x $20) - $120  Breakout box membership - $200  STEM club - $200  Class trips (12 classes x $100) - $1200  Total funds budgeted for disbursement $2,820  So this needs to be our minimum fundraising target.  Our first fundraiser is the raffle baskets next week. We will see how this goes, and decide about dance-a-thon in the spring, and vendor sale is planned for before Mother’s Day. | Heather Brand |
| Principals  Report | Festive lunch on Wed Dec 18/19 – Michelle is looking after but needs volunteers for prep on Tues Dec 17 3:30-4:30pm and Wed Dec 18 10:30am-1pm. Tables didn’t get ordered in time so we still need about 20. Debbie is doing cupcakes again. Funds collected from students will go towards supplies and fruit. Michelle has contacted several grocery stores for donations/deals.  Ms Kathy is retiring at Christmas. There will be a “good-bye” speech on the Fri Dec 20 during school. | Barb Bloom |
| Teacher’s Report | Gr 5/6 are going to Ptbo museum to see residiential school exhibit. STEM club on hold until job action determined. There is a bey blade club, and Mr Evan & Ms Johnston are doing a guitar club. Mr Hamilton is starting a coding club. Volleyball tournament is this Fri for the juniors. | Ms Johnston |
| Business Arising | Bookfair – nobody responded to request for volunteer email. Adam to help Wed/Thurs during day & Fri evening. Becky to help Fri during day. Aaron to be determined. Kelly will try and book Wed evening off work – Tyson and Sierra will volunteer but need an adult there as well. Kelly will try and get some more help and will send out a schedule and an update.  Raffle baskets – Aaron to pick donations up from the school Fri end of day for Kelly to assemble over the w/e. Barb will get baskets and boxes for ballots. | Kelly Grant |
| New Business | Budget (as noted under financial update)  Future parent council meetings – we typically have 6-7 meetings in the school year. We had meetings Sept/Oct/Nov 2019. Will have one at the end of Jan 2020, beginning of Apr to organize vendor fair and end of May to wrap up the year and discuss fall BBQ. | Group discussion |
| Adjournment | Meeting was adjourned at 7:16pm |  |

Next Meeting: (tentatively) Mon Jan 27/20